

REFERENCE GUIDE

Contact Survey

TIP: Create COMPANY profile FIRST, ADD Contact to
COMPANY and contact information will pre-populate
the Contact fields

GENERAL INFORMATI	ON				
Profile image					
Available online.					
Contact type					
☐ Exporting ☐ Financial assistance ☐ Greater Halifax Partnership	Contact Type: ONLY required to populate this section when creating an Action Team member. his field is used in Referral generation ONLY. IP: You can select multiple types				
 ☐ Municipal assistance ☐ Networking opportunities ☐ Policy ☐ Product or technology development ☐ Provincial government ☐ Recruitment and Retention ☐ Regional Enterprise Network ☐ Succession planning ☐ Tax Minimization Strategies ☐ Telecommunications ☐ Workforce development 					
Salutation					
O Mr. O Ms. O Mrs. O Mr. and Mrs.	O Dr.				
First name*					
Last name*					
Company name / Organization name	Company: Select field and it takes you to Search feature to find the Company. Select the Company and the address details will pre-populate. You will be returned to this page to complete the profile.				
Title					
Email address*					
☐ No email address					
Email address confirm*					
Alternate email address					
Alternate email address confirm					



Contact Survey

Website			
Address			
Phone number	x		
Mobile number	·		
Fax number			